

**Steve Atkinson** MA(Oxon) MBA FIoD FRSA  
Chief Executive

Date: 10 December 2013



Hinckley & Bosworth  
Borough Council

*A Borough to be proud of*

To: **Members of the Ethical Governance and  
Personnel Committee**

Mr DW Inman (Chairman)  
Mrs WA Hall  
Mr KWP Lynch

Mr JS Moore  
Ms BM Witherford

Copy to all other Members of the Council

(other recipients for information)

Dear member,

There will be a meeting of the **ETHICAL GOVERNANCE AND PERSONNEL COMMITTEE** in the F3 - Hub on **WEDNESDAY, 18 DECEMBER 2013** at **10.30 am** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in purple ink, appearing to read 'Helen Rishworth'.

Helen Rishworth  
Communications & Democratic Accountability Officer

**A G E N D A**

1. APOLOGIES AND SUBSTITUTIONS
2. MINUTES OF PREVIOUS MEETING (Pages 1 - 2)  
To confirm the minutes of the previous meeting.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES  
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST  
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**
5. QUESTIONS  
To hear any questions received in accordance with Council Procedure Rule 10.
6. MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED  
To consider the passing of a resolution under Section 100A(4) of the Local Government Act 1972 excluding the public from the undermentioned item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1, 2 and 10 of Schedule 12A of the 1972 Act.
7. FACT FINDING REPORT 2013-11 (Pages 3 - 6)
8. FACT FINDING REPORT 2013-12 (Pages 7 - 12)
9. REPORT ENC INVESTIGATION REPORT 2013-05 (Pages 13 - 14)
10. COUNCILLOR BOOTHBY FINAL REPORT (Pages 15 - 24)
11. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY